

NBIA MEMBERSHIP DUES REGISTRATION DIRECTIONS

1. [Annual NBIA Dues 2017 \(Required\) 05/01/2017 - 04/30/2018](#)

Annual NBIA Dues-1 per property (\$375/family) \$0.00 ADD

Children or Grandchildren who may attend camp...\$0.00 ADD

For this section if you have children in your family that will attend camp at any time in a future season, you need to add them here. You can add one and then change the quantity to the right. If you do not add them under your account, they will not be given a MEMBER RATE for camp.

Click continue when you have this section complete.

Next you will need to enter an email address to register your family membership. This should be the email you will associate with your account. You will receive all NBIA emails at this address from now on.

2. Registration Information

It will ask you to select the person you are registering. You will need to “register a new person” because the site is new. This should be the “head of household name.” When finished Click continue.

It will pull up the next “**Annual NBIA Dues 2017 (Required)**” You will need to register another new person, this is your first camper. **You will need the date of birth for each child you are entering.** Repeat for as many kids as you are registering up to 7 children total. **A disclaimer will pop up asking if you are guardian or parent. SAY YES! Even if you are a grandparent!**

3. Membership

Here is where you will select which membership for each person you registered. This may seem repetitive, it is, but there it is part of the platform that we have no control over. Select NBIA Dues 2017 for the head of household. For each child select CAMPER. And continue.

4. REGISTRATION FORMS

Here you will be entering all your information. You will enter an email. Enter your address and phone number information. [Make sure that after you go through the registration form for the first person, most likely the parent, or head of household, click on the link above that says "**Copy first registrant's information**". This copies over all the answers from the first registrant to the remaining registrants and prevents duplicate typing.](#)

Just before you get to the Check Out Cart you will need to choose a password. Choose one that you will remember year to year!

When you get to your Check Out Cart you should review and make sure you paid for the membership(s) and/ or tennis. There will be other line items that say \$0.00 dues and for any other kids you entered for camp. This is just a formatting road block so ignore the extra line items. Just confirm your total \$.

At this time, you can pay with e-check or credit card. You will receive an email receipt for dues and a separate one for tennis if you choose to pay for tennis even though you paid one time.

If at any time, you want to add more members, or register kids for camp you can simply go back into your cart to add additional people. Do NOT start a new transaction. Sign in using your email and password that you have just created by using this link <https://campsself.active.com/NBIA>

Good Luck. If you have any questions please don't hesitate to ask. kimzusi@yahoo.com